

## Holy Family Parish Council Meeting Minutes – August 22, 2022

**Attendees:** Fr. George Munjanattu, Jackie Mudd (Chairperson), Helen Arnold, and Becky Morris. **Absent:** Deacon Pat Wright, Jim Gast, Elizabeth Hobson and Michele Osbourn.

Fr. George opened the meeting at 7:00 p.m. with a prayer.

1. Website Refresh – Jordan Mudd and NaomiRose Paulin have updated the look of the Holy Family website. The forms they hoped to attach to the site are too large and cumbersome. They are working on smaller forms more specific to certain events/activities. At the moment, storage of photos is being handled by NaomiRose. **ACTION ITEM:** Jordan and NaomiRose will continue working on the forms and get uploaded to the web site.
2. Bulletin template and sending cards to parishioners – Jackie has discussed the bulletin template with Peggy Boyd. It was decided that the process and template used for our bulletin will remain as Peggy currently handles. Fr. George expressed a desire that cards (birthday, anniversary, other) sent from Fr. George and the parish would be made more personal. **ACTION ITEM:** Jackie Mudd will get with NaomiRose to determine what she can develop and obtain/produce that will allow Fr. George to add more personal messages.
3. Music Improvements – The church now has 3 new headsets for the priests and 1 new handheld microphone. A new sound mixer will be purchased for which the Syro Malabar community has offered to pay. A new, longer microphone has also been purchased for the ambo. **ACTION ITEM:** Jackie to have a “thank you” placed in the bulletin to the Syro Malabar community.
4. Updating Rental Contracts – Jackie reported that some work has been accomplished. One issue is how to include info on required licenses for wine. A broad general license is expensive. However, providing wording for wine licenses for individual one-time contracts is doable. NaomiRose checking with other venues to compare and update rental prices.
5. Church Directory – We did not receive many updates. Jackie proposed we use a calling tree to verify information with each parishioner in the current directory. **ACTION ITEM:** Jackie will contact Pam Stober to determine process and callers. Target September or October.
6. Projects:
  - Outside front sign – The sign completion has been pushed to at least end of September. Hold-up is materials, especially brick. **ACTION ITEM:** Jackie will discuss with Mary Beth Porter.
  - Awnings at church doors – Jennifer Zoeller is managing this project and working with the selected vendor on the specs.
  - Use of Flag Poles – Bill Smith is researching flag protocol (pole heights different) for Papal flag, U.S. flag, State flag, etc. David Allgeier will handle lighting once details decided.

- Sound System in the Saffin Center – Finance has approved funding (approximately \$9,000) for a new sound system in the gym.
7. The Council discussed approaching the Finance Committee to use some of the funds reported to the parish from the 2021-2022 financial year to pay down the non-interest bearing Archdiocesan loan. **ACTION ITEM:** Fr. George will take this request back to the Finance Committee. .

Meeting adjourned at 7:50 p.m. with a prayer by Fr. George. **Next meeting is scheduled for September 26, 2022.** (Minutes submitted by Becky Morris.)