

Holy Family Parish

Finance Committee Minutes – June 21, 2022

The meeting of the Finance Committee was called to order on June 21, 2022 at 6:15 pm in the Brennan Room, opening with a prayer led by Deacon Pat. Present at the meeting were Deacon Pat Wright, David Nett, Jean Hall, Beth Garr, Denise Deely, Andrew Hovekamp, and Don Coomes.

Old Business

- New church signage is in the process of being built and will be installed late in July or August.
- A vacant lot (1214 BECKER AVE) was found to be owned by Holy Family Parish since 1953
 - Realtor, John Nitzken is working with Pat on legal requirements for its sale
 - Attempting to acquire the deed
 - No changes in May – it may be a lengthy process.
- New Floor Cleaning machine for Saffin Center (FY 2021-22)
 - The committee recommends to parish council to purchase 1 – Timberline 32” at a cost of \$10,689
 - The cleaning machine approved at the April meeting has been ordered.
- Open projects:
 - Purchase of a second camera for live-streaming mass (FY 2021-22)
 - Explore the repair/restoration of the fountain in rear foyer of the church (FY 2022-23)
 - Update/replace the steeple bell system for the church (FY 2022-23)
 - New software and computers (FY 2021-22) – Completed in May.
 - Complete handrails in the church (FY 2021-22) – Completed in May
 - Chapel Projects: Ceiling tiles and kneelers (FY 2022-23)
- The proposed budget was approved by the Parish Council.
- Jean Hall and Denise Deely will coordinate an inventory of tables and chairs owned by the parish
 - Count will include Saffin Center and Church inventory – in process.
- LG&E bill posted in February was significantly higher and appeared to be an error
 - This was a misreading of the meter and will result in a credit.
 - Credit was been received.
- Saffin Center Sound System
 - Mike Jefferson is currently requesting bids.
 - Committee will review once the bid includes speakers
- Midwest Sprinklers visited for our annual review
 - In 2022, the 5 Year inspection of our fire safety sprinkler system is due
 - The cost of the inspection is \$965 - in process.
- Electrical work is needed in the Saffin Center due to faulty electrical outlet – pending.

New Business

- Quotes for **awnings for the church** were reviewed and discussed.
- Options include:
 - Do nothing
 - Install at all 6 doors with one longer awning at the primary entrance.
 - Install at only 1 or 2 doors.
- The parish counsel supports the project for all 6 doors.

- Concerns were noted that the posts need to be protected at the primary entrance with the longer awning. The other doors will be attached to the walls and poles are not needed.
- The parking space next to the awning may need to be eliminated.
- Quotes from 3 companies were received. Jennifer Zoeller, a parishioner with experience in project management for similar installs, provided a summary spreadsheet for the quotes and meaningful considerations related to the installation.
- All companies were recommended and had good reviews online.
- The committee approved moving forward with OK Awning with the following:
 - Black awnings – will match black trim and should not fade as other colors may fade.
 - No logo
 - Suggest a sub-committee to meet with vendor to review and fine tune awnings for each door. Suggested members include Jennifer Zoeller, Don Wissel, Marvin Stober and Mike Jefferson.

Review of the May Statements

- Social Club has \$107,169 down slightly from their balance in April, \$107,279.
- Total Parish cash is \$363,721.
- Debt to the Archdiocese is \$455,056.
- Net Income for the month of May was \$25,415; May YTD income was \$272,471 to a budget of \$268,500.

The next meeting will be on August 16.

The meeting adjourned at 7:41pm.