

Holy Family Parish Council Meeting Minutes – October 28, 2024

Attendees: Jackie Mudd (Chairperson), Helen Arnold, Bennet Davis, Kathy Gardner, Jim Gast, Elizabeth Hobson, Becky Morris and Michelle Osbourn.

Absent: Fr. George Munjanattu, Seena Iype,

Jackie opened the meeting at 7:00 p.m. with a prayer.

1. Brick Fundraiser: We've received 50+ request forms for bricks. Blank forms are in church. We are requesting forms and money be returned by November 10th.
2. Financial Report: The parish is doing well financially. The property on Becker Avenue has not sold. Interested neighbor slow to respond. David Nett, Finance Chair, indicates we are going to list the property with a realtor. The audit received very good marks. Our finances are healthy, controls are good and files orderly. One suggestion is to work on our purchase and receive procedures. Jennifer Zoeller is still working on our list of assets.
3. Update to the Project List.
 - Tree trimming completed on 10/28.
 - Church windows – 2 have been replaced. Still require quote and work on 4 windows.
 - HVAC contract – we have 2 vendor quotes. Finance has not decided which vendor.
 - Riede Room – more sound panels will be placed. Still require door to bar window.
 - Church and Saffin Center doors have been repaired. One additional church door requires work.
4. Health Fair Update: Approximately 450 people attended. 4 vendors did not show up. Surveys showed positive comments with parking still an issue. The CHM team will continue to work on this issue.
5. Security Issues: The safe has been moved and combinations changed. Office locks were changed and deadbolts added. Six cameras have been installed (with 3-5 more possible). We are considering cameras be placed in church and updating processes on accessing the safe. The office glass will be changed to make more secure. Deacon Pat's office door/access has been updated to make more secure. The Key list has been updated. Police are still investigating the break-in. A meeting will be scheduled with parishioners who handle the money for 3 fundraisers (picnic, fish fries and Card Party) to work on consistent procedures.
6. Parish Council members reviewed the Stewardship Form and made several updates. Jackie Mudd will determine when to mail to parishioners.
7. An Epiphany organ concert is being planned by Rick Knoop. Donations will be requested and used to provide maintenance on the organ. Tentative date is Sunday afternoon January 5, 2025. A meal is planned after the event.

Meeting adjourned at 8:00 p.m. with a prayer.

(Minutes submitted by Becky Morris.)

Next meeting is scheduled for November 25, 2024.