

Job Description
Holy Family Parish
Music Director

General Description: The Music Director is a member of the parish staff with specialized training and credentials in music and who has a thorough understanding of the Roman Catholic Liturgy. This person is responsible for effective design, facilitation and implementation of the parish liturgical music program. Music Director should have a certification in liturgical music or comensurate experience. In collaboration with the Pastor and other staff members, integrates the music ministry within the overall parish mission.

General Responsibilities:

1. Works with Pastor and other liturgical ministers to assure a creative and pastorally responsible integration of music within liturgy.
2. Plans and coordinates a comprehensive music program for the parish.
3. Recruits and trains musicians for all liturgies as needed.
4. Provides music suggestions for weekly liturgies.
5. Works in collaboration with religious education personnel in planning liturgical events.
6. Communicates and implements the instructions of the U.S. Bishop's committee and the Archdiocese of Louisville concerning liturgical music.

Responsibilities:

1. Direction at Liturgy (generally Sundays, major feast days, and funerals).
2. Rehearsal preparation and time.
3. New music research to broaden the parish musical repertoire and further enhance its musical worship.
4. Planning of selection of music.
5. Leads the congregation during liturgies as organist, piano and Cantor.

Reports to: Pastor
Work schedule: Part time
Weekly hours: 12-15