

Holy Family Parish Council Meeting Minutes – January 27, 2025

Attendees: Fr. George Munjanattu, Jackie Mudd (Chairperson), Helen Arnold, Bennet Davis, Jim Gast, Elizabeth Hobson, Seena Iype, Becky Morris and Michelle Osbourn. **Absent:** Kathy Gardner

Fr. George opened the meeting with a prayer.

1. Brick Fundraiser: We've received 246 brick orders (space for 1500). Suggestions to include additional bricks with parish emblem (multiple), former pastors, former archbishops, former principals, and include the Syro Malabar community.
2. 2024 Accomplishments: Fr. George and Council members discussed the 2024 accomplishments.
 - Successful Summer Festival – keeps growing
 - Altar Sodality Card party – growth in attendance and funds
 - Fish fries had a record year
 - New Holy Family Statue installed in front of church, plus Stations of the Cross
 - Saffin Center rental income increased
 - Saffin Center improvements, especially the Riede Room
 - Financials continue to grow
 - Continued paying down our debt
 - Parishioner membership growth
 - Obtained a liquor license for the Saffin Center
 - CSA at 102% of fund goal
3. Altar Sodality Card Party scheduled for Saturday February 1st. We are seeing an increase in reservations. Fish Fries will begin Friday February 28th.
4. Stewardship: 80-90 forms have been returned. The information is being consolidated and will be shared at a future meeting.
5. Finance Committee Update:
 - 1) The \$20K payment has been made to the Archdiocese for the non-interest-bearing loan.
 - 2) Finance inquiring if another \$50K can be placed in the investment account with Archdiocese approval.
 - 3) Service agreement for HVAC systems. Council members concurred on contract being awarded to AFDERR Heating and Cooling
 - 4) Audit – Holy Family did well on the audit. One recommendation was to develop and write a stronger process on arrivals and payments of goods. The plan should be available in the office.
 - 5) Question to the Committee and bookkeeper: Several parishioners noted their 2024 donation letters from the office did not include all of their contributions. In addition, the dates on the letter do not reflect the correct dates of donations. (Brent Coomes researching with NaomiRose Paulin who issues the letters.)

- 6) Brick Pathway – engraved bricks should ship 2/28/25. Jackie Mudd stated we're looking for a vendor for the blank bricks and method of transportation. Planned to be complete before Easter.

6. Saffin Center Update:

- Riede Room – a new door to the bar still needs to be installed.
- Gym restrooms should be renovated in the August/September timeframe. Paid for by the Social Club budget.
- From the audit – the ordering and payment procedures will be updated, documented, and filed for availability in the office.
- Researching an electronic menu board by the bar area.
- Researching a new cash register.
- Looking to add a TV monitor (grant written to fund).
- Rentals are up – exceeding 3-year goal for income growth.

7. Project List Update: Jackie Mudd passed out a copy of the 2025 Project List. Items 1-12 from previous meetings. Items 13-15 are new.

- Fountain in the church leaks. The leak must be fixed before considering water (and possibly live fish).
- Some of the windows in the church have been replaced. More windows require work but will be in the next year's budget. The awning over the side entrance will be reinstalled.
- Rectory ceiling requires work. Part-time maintenance person unable to find time to fix so we are researching alternative manpower.
- Parish considering a second part-time maintenance person.
- HVAC contract still not awarded.
- Request to clean main, large air ducts throughout church.

8. Fr. George commented that we have received many compliments about our "Light-Up Holy Family" event. It is his desire that we continue this tradition. The Nativity Scenes around the church received many positive comments. The Epiphany Organ Concert on January 12th was well attended. Music Director Rick Knoop is studying the possibility of another concert, perhaps Palm Sunday.

Meeting adjourned at 8:10 p.m. with a prayer.

(Minutes submitted by Becky Morris.)

Next meeting is scheduled for February 24, 2025.