

Holy Family Parish

Finance Committee Minutes – May 24, 2022

The meeting of the Finance Committee was called to order on May 24, 2022 at 6:15 pm. The meeting began outside the church entrance to review and discuss the initiate to install awnings. The group moved to the Brennan Room, opening with a prayer led by Father George. Present at the meeting were Father George, Deacon Pat Wright, Denise Deely, Jean Hall, Andrew Hovekamp, David Nett, Adam Hobson and Don Coomes.

The committee welcomed Adam Hobson to his first committee meeting.

Old Business

- New church signage is in the process of being built and will be installed late in July or August.
- A vacant lot (1214 BECKER AVE) was found to be owned by Holy Family Parish since 1953
 - Realtor, John Nitzken is working with Pat on legal requirements for its sale
 - Attempting to acquire the deed
 - No changes in May – it may be a lengthy process.
- New Floor Cleaning machine for Saffin Center (FY 2021-22)
 - The committee recommends to parish council to purchase 1 – Timberline 32” at a cost of \$10,689
 - The cleaning machine approved at the April meeting has been ordered.
- Open projects:
 - Purchase of a second camera for live-streaming mass (FY 2021-22)
 - Explore the repair/restoration of the fountain in rear foyer of the church (FY 2022-23)
 - Update/replace the steeple bell system for the church (FY 2022-23)
 - New software and computers (FY 2021-22) – Completed in May.
 - Complete handrails in the church (FY 2021-22) – Completed in May
 - Chapel Projects: Ceiling tiles and kneelers (FY 2022-23)
- The proposed budget was approved by the Parish Council.
- Jean Hall and Denise Deely will coordinate an inventory of tables and chairs owned by the parish
 - Count will include Saffin Center and Church inventory – in process.
- LG&E bill posted in February was significantly higher and appeared to be an error
 - This was a misreading of the meter and will result in a credit.
 - Credit was been received.
- Saffin Center Sound System
 - Mike Jefferson is currently requesting bids.
 - Committee will review once the bid includes speakers
- Midwest Sprinklers visited for our annual review
 - In 2022, the 5 Year inspection of our fire safety sprinkler system is due
 - The cost of the inspection is \$965 - in process.
- Electrical work is needed in the Saffin Center due to faulty electrical outlet – pending.

New Business

- Quotes for **awnings for the church** were reviewed and discussed.
- Options include:
 - Do nothing
 - Install at all 6 doors with one longer awning at the primary entrance.
 - Install at only 1 or 2 doors.
- The parish counsel supports the project for all 6 doors.

- Concerns were noted that the posts need to be protected at the primary entrance with the longer awning. The other doors will be attached to the walls and poles are not needed.
- The parking space next to the awning may need to be eliminated.
- Quotes from 3 companies were received. Jennifer Zoeller, a parishioner with experience in project management for similar installs, provided a summary spreadsheet for the quotes and meaningful considerations related to the installation.
- All companies were recommended and had good reviews online.
- The committee approved moving forward with OK Awning with the following:
 - Black awnings – will match black trim and should not fade as other colors may fade.
 - No logo
 - Suggest a sub-committee to meet with vendor to review and fine tune awnings for each door. Suggested members include Jennifer Zoeller, Don Wissel, Marvin Stober and Mike Jefferson.

Review of the April Statements

- Social Club has \$107,278 in their account up from \$87,666 at April 2021.
- Total Parish cash is \$373,492 which is greater than one years operating budget.
- Debt to the Archdiocese is \$456,554.
- Net Income for the month of April was \$4,693 against a budget of \$2,465. YTD income is \$78,367 in contrast to a budget of \$37,394.
- Collections from Vanco are increasing.
- Saffin Ctr is doing well with YTD net income of \$18,498 with a budget of \$1,220. The budget was conservative due to uncertainties with COVID.

The next meeting will be on June 21. Members were asked to be prepared to discuss the amount to pay on the debt to the Archdiocese at the June meeting.

The meeting adjourned at 7:41pm.