

## Holy Family Parish Council Meeting Minutes – August 26, 2019

**Attendees:** Deacon Pat Wright, Jackie Mudd (Chairperson), Pat Carrico, Jim Gast, Theresa Meehan and Becky Morris. **Absent:** Fr. George Munjanattu, Helen Arnold, and Nikki Gordon.

**NOTE: Scott Lehmann and Jackie Bourke have resigned. There are two openings on the Council.**

Items discussed follow agenda submitted by Jackie Mudd to the Council members.

1. Deacon Pat opened the meeting at 7:05 p.m. with a prayer.
2. New liturgy/music books have been ordered. Plans to be delivered in time to begin using early October.
3. Mission Statement – the revised Statement submitted by Jackie Mudd to the Council was approved.
4. Website – Parish groups have been sending in updated descriptions for the website. Calendar now reflects out to 12 months. Deacon Pat thinks it may be good to go out 18 months. Feedback points to delays in getting site updated in a timely manner (deleting old news, reflecting new events). Currently Deacon Pat is the primary point of contact to feed info to web master. **ACTION ITEM:** Deacon Pat to discuss with Diana Oechsli about taking on responsibility to review the site and keep web master current. Also to look at possible design updates.
5. Electronic Giving Rollout to Parish – Beth Garr presented the roll-out at Masses on 8/17-18 weekend. Deacon Pat stated 4-5 parishioners visited with Beth to complete registration. He has also received several inquiries. Recommendation by Council that Beth should present on additional weekend Masses with additional registrations to cover with those not in attendance the first weekend. **ACTION ITEM:** Deacon Pat to discuss with Beth Garr to schedule additional presentations/registrations.
6. Faith Retreat – Council members discussed parish interest in a retreat or other spiritual opportunity now that Vacation Bible School has completed. Suggestion made to put the question to parishioners on In-church Survey card to determine interest. **ACTION ITEMS:** Deacon Pat to discuss retreat opportunities with Jennifer Zoeller. Jackie Mudd to get cards printed and in church pews with question about retreat options.
7. Background checks – Deacon Pat stated that a few of those requested to submit info for background checks were not comfortable doing this. Council members discussed need to determine who really needs these checks and how to communicate “why” these are needed. It was suggested the chairpersons of the various committees get together to discuss and identify who needs the checks. **ACTION ITEM:** Jackie Mudd and Deacon Pat to find a date for a meeting of chairpersons to complete this discussion and identification.

8. Welcome Packet for new parishioners – When someone new registers with the parish, we do not currently have a formal method to notify them they have been accepted. Council recommended a “welcome packet” be given to new parishioners with helpful information about the parish, its committees and services, a directory and other information. Future discussion: some type of social event for new parishioners requires further discussion (example: tables at fish fry, special dinner). **ACTION ITEMS:** Jackie Mudd will compile/obtain items to go into the packet. Deacon Pat will write a “welcome” letter for the packet. Theresa Meehan will stuff the packets to be given to the office for distribution to new parishioners.
9. Health Ministry – Health Fair scheduled 9/15 from 11:00-2:30. Set up 9/13 (afternoon) and 9/14. Require help breaking down Sunday afternoon immediately after the event. Deacon Pat also shared that the Parkinson’s Association had approached Holy Family about hosting events but have instead found a home at Buechel Baptist Church.
10. Parishioner List – List being updated and formatted to have copies in back of church during September/October. Blank cards will also be provided for those preferring to fill out and return. Goal is to have updated list completed by Thanksgiving. Suggestion to have a copy available during Directory picture taking and update with those attending. **ACTION ITEM:** Deacon Pat to have a copy available when vendor taking pictures. Will look for volunteers to be available to help with list. Will also need copies available in church for updates.
11. Review of In-church Survey data – Council members reviewed recent comments to the surveys. Several suggestions have/will be implemented. Remainder to be discussed.
  - Choir trying to grow;
  - Priest will start alternating sides to give Communion;
  - Deacon and priests will alternate sides where they greet people after Mass;
  - Cantor will announce where we can find the Responsorial psalm;
  - With new books coming in October, only one book will be used;
  - Coloring pages already added to bulletin;
  - Music comments - “more traditional” “more new” “more slow” “more lively.” Music in the new books will have a combination of all of these.
12. Review of Projects:
  - a) Church flooring – Complete.
  - b) Steeple windows – Difficulty getting quotes.
  - c) Lighting Change-out in gym – complete. Only exterior light between chapel and rectory remaining.
  - d) Saffin Center Back Doors – obtaining bids in progress.
  - e) Rectory improvements - carpet budgeted. Requires estimates/bids.
  - f) Pictorial directory – Parishioners scheduling in September/October. **ACTION ITEM:** Have parish information list available to update. Need volunteers.

13. New Survey question - **ACTION ITEM:** Jackie Mudd to have new survey cards/  
question in pews in September. Topic: Retreats.

Meeting adjourned at 8:40 p.m. with a prayer by Deacon Pat. Next meeting scheduled for  
September 30, 2019. (Minutes submitted by Becky Morris.)