

## Holy Family Parish Council Meeting Minutes – February 25, 2019

**Attendees:** Deacon Pat Wright, Jackie Mudd (Chairperson), Pat Carrico, Jackie Carrico, Theresa Meehan, Jim Gast and Becky Morris, Debbie White. **Absent:** Fr. George Munjanattu, Helen Arnold, and Nikki Gordon. **Excused:** Scott Lehmann.

Items discussed follow agenda submitted by Jackie Mudd to the Council members.

1. Deacon Pat opened the meeting at 7:00 p.m. with a prayer.
2. Debbie White spoke to the council members about exploring the establishment of a Health Ministry at our parish. Debbie and others would work with us to look for opportunities in our community and provide support. This ministry would be open to all parishioners, not just health professionals. This would fit in with one of the Discernment steps identified by the parish to search out and provide more support to members of our community, not just the parish. **ACTION ITEM:** Deacon Pat will have flyer inserted into bulletin with information. Presentation will be made to the parish the weekend of March 23-24.
3. Audit Committee – has not met yet. **ACTION ITEM:** Deacon Pat to set up training with Archdiocese.
4. FORMED Roll-out to Parish – Jennifer Zoeller is reviewing the site and will take the lead to roll out use of the site to parishioners. **ACTION ITEM:** Jennifer to handle roll-out.
5. Electronic Giving Rollout to Parish – The webeGiving site is live and available. If anyone would like to begin using prior to the new website going active please email Deacon Pat and he will send the link. Additional giving opportunities have been added to the site. Deacon Pat researching how to handle SVDP. Guidelines will be added as a link to new web site once on-line. **ACTION ITEM:** Sign-up will be made available to parish when new parish web site is on-line and links/directions provided on the web site.
6. Pastoral Associate – Jennifer Zoeller is developing ideas for education and other opportunities. She will be responsible for the guidelines to use FORMED web site.
7. Review of Projects:
  - a) Church flooring – Decision on carpet choice and vendor complete. Waiting on updated quote. **ACTION ITEM:** Deacon Pat to contact Archdiocese to get approval for expenditure.
  - b) New web site – Information still being added to the new site. **ACTION ITEM:** Deacon Pat to get the capability to review the site sent to the Council members. (NOTE: Link sent to council members on 2/26/19 for review.)

- c) Parking Lot Hole – still do not have contractor to complete work. However, two contractors are reviewing work requirements. **ACTION ITEM:** Deacon Pat will continue to work with the Archdiocese.
  - d) Ceiling leak in chapel – contractors requested to visit bell tower again and determine reason for leak and propose fix.
  - e) Lighting Change-out – work almost complete. Saffin Center restrooms working on sensors so will have automatic on/off. Gym lighting has been moved to the 2019/2020 budget cycle.
8. 2019/2020 Project List – Adding railing to the external steps to the Brennan Room will be added to the 2019/2020 list of proposed projects. **ACTION ITEM:** Council members requested to send any additional items/comments to the Finance Committee or Deacon Pat.
9. Fish Fry Update – Fish fries start March 1<sup>st</sup>. Both drive-thru and carry-out will be handled through the Brennan Room. Will use “Square” software/card readers to allow use of credit cards to pay for items.
10. Summer 2019 Picnic – Dates June 27, 28, 29. We will have the same band and ride company. New shelves have been placed in the church stairwells to hold donated items. Picnic committee discussing other changes.
11. Updating parish lists – this is on hold.
12. Continuing Education Update – Jennifer Zoeller invited to next meeting to discuss opportunities.

Meeting adjourned at 8:45 p.m. with a prayer by Deacon Pat. Next meeting has been moved to April 1<sup>st</sup>, 2019 due to Parish Lenten Mission March 25-27.